

Camano Sunrise Community Association

Operational Policy # 003

Snow Removal Procedure

Abstract:

It is the responsibility of the Board to ensure the safety and drivability of all roads within CSCA boundaries and its partners. This policy seeks to address the procedure of snow plowing and snow removal when required for the safety of all residents. The Summit Association is included in this procedure for snow removal, as needed.

Policy: The CSCA Snow Removal Policy and Procedure is as follows:

- The decision to plow is a shared decision requiring 2 approvals – the president and 1 road committee member. The selected road committee member is responsible to notify the 2 other road committee members as well as the treasurer of the plans to engage snow removal protocol
- Snow removal may be requested by any CSCA association member or board member, and is subject to the approval process above
- In the event snow plowing approval is denied or deemed unnecessary for a particular snowfall, the president will notify the secretary of denial and secretary will notify CSCA association members via email and/or website
- **(Who)** Contacts:
 - CSCA President (Seth Cardon)
 - (1) CSCA Road Committee member
 - Larry Olberding (Chair)
 - Randy Vandivier
 - Judy Miller

If President is unavailable, contact:

 - Chairperson (Anne Sawhill)
- Contractor (Austin-Lend-a-Hand) (425)923-6510
- **(What)** Each storm is considered one contract request. If snowfall consists of multiple consecutive days (ie. 3 days of snowfall), that is considered 1 contract

request. If, for example, a month later (or possibly even a week later) another storm hits, that is considered a new contract request.

- **Special Note:** If day one has 3-5+” of continuous snow, followed by second or additional days of less than 3” of snow per day, the need to plow on those subsequent days is a ‘best judgement’ decision by the road committee.

- Rate is as follows:
 - \$315.00/1st hr. \$165/hr thereafter. For all CSCA roads, this would typically cost ~3-6hrs per request, depending on depth of snow.

- **(When)** – Upon approval, the selected road committee member will contact the contractor of choice (in this instance, Austin-Lend-A-Hand) and schedule service. Contractor availability is based on work load for that given time period.

- **(Where)** – Snow plowing will consist of all CSCA roads, including Summit Association, as needed.
 - Michael Way (north and south)
 - Solar Way (east and west)
 - Lawson Road (north and south)
 - O’Farrell/Hibbard Road(s)
 - New Morning Road (north)

- **(How)** – Contractor will use his own equipment and plow according to equipment capability. Insurance and liability are the responsibility of the contractor. Vendor’s equipment must be of a nature that will accomplish the function of helping to control winter like conditions on our roadways, ie plowing, and does not damage the traveled road surface (chip seal) or any CSCA property, ie signs, delineators, posts, road islands.

Approved: Seth Cardon _____ 3/20/2021 _____ (Date)

By: Majority vote of the CSCA Board as documented in March 15, 2021 Board Meeting Minutes.

Enacted: 03/20/2021 _____ (Date)